



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, April 10, 2017

6:00 p.m.

**Southeastern Community College
1500 West Agency Road, West Burlington, Iowa
Board Room (Room #AD-1)**

Tentative Agenda

1.0 Routine Items

- 1.1 Call to Order, Roll Call, and Pledge of Allegiance
- 1.2 Adoption of Formal Agenda
- 1.3 Communications (Limited to Five (5) Minutes per Individual)
 - 1.3.1 Audience
 - 1.3.2 Administration
 - 1.3.3 Board
- 1.4 Iowa Association of Community College Trustees Report

2.0 World Changing – Changing Our Thinking

- 2.1 Emerging Issues/Future Agenda Items
- 2.2 Marketing & Communication update (*Jeff Ebbing*)

3.0 Action Items

- 3.1 Approval of Consent Agenda
(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)
- 3.2 Resolution Directing the Sale of Not to Exceed \$1,755,000 General Obligation School Bonds, Series 2017, Approving Electronic Bidding Procedures, and Approving Official Statement
- 3.3 Public Hearing on the Adoption of Plans, Specifications, Form of Contract, and Estimate of Costs for the West Burlington Campus Building 100 Renovations Project
- 3.4 Approval of Resolution Adopting Plans, Specifications, Form of Contract, and Estimate of Cost for the West Burlington Campus Building 100 Interior Renovations Project
- 3.5 Consideration of Construction Bids and Resolution Making Award of Construction Contract for the West Burlington Campus Building 100 Interior Renovations Project

4.0 Accountability

- 4.1 Graduation Information
- 4.2 Key Performance Indicator #6, Program Learning Outcomes and Mastery of Discipline

- 4.3 President's Report
- 4.4 Financial Report
- 4.5 Facilities Update

5.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- May 4 at 9 a.m. at IACCT Office
- June 15 at 9 a.m. at IACCT Office

SCC Board of Trustees meetings:

- Saturday, April 22, 9:00 a.m. – Noon, at CBIZ (Board Retreat)
- Tuesday, May 9, 4:30 p.m. at West Burlington Campus (Regular Board Meeting)
- Tuesday, May 9, 7:00 p.m. at West Burlington Campus (HiSet graduation ceremony)
- Wednesday, May 10, 7:00 p.m. at Keokuk Grand Theater (Keokuk Campus commencement)
- Thursday, May 11, 7:00 p.m. at Burlington Memorial Auditorium (West Burlington Campus commencement)
- Monday, June 12, 5:00 p.m. (Regular Board Meeting)

6.0 Adjournment



Sherry Zeller, Board Secretary

Item 3.1
CONSENT AGENDA
for
April 10, 2017, Regular Board Meeting

1. Approval of Minutes for the March 20, 2017, Regular Board meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

a. Dana Blow

Position: Adult Basic Education/GED Instructor
Date of Hire: 12/13/2010
Last Day of Employment: 03/31/2017
Reason: Personal

4. Employment Contracts

a. Cynthia Brinkman-Roysdon

Position: Administrative Assistant – Student Support Center (Part-Time)
(Replacement)
Contract Period: March 31, 2017 – June 30, 2017
Hourly wage: \$14.47 (\$22,660.02 annual)
Education: Associate of Arts – Southeastern Community College, West Burlington, IA
Experience: Administrative Assistant & Testing Proctor ~ TaskeForce, Inc., Keokuk, IA
Account Services Manager ~ On The Spot Phone Repair, Leicester, NC
Office Manager ~ American Dreams Lounge, Inc., North Aurora, IL

b. Lorenzo Watkins

Position: Head Men's Basketball Coach
(Replacement)
Contract Period: February 24, 2017 – June 30, 2017
Salary: \$22,662.64 (\$65,000.00 annual)
Education: Bachelor of Arts – Idaho State University – Pocatello, ID
Experience: Assistant Men's Basketball Coach – Athletic Fundraising Coordinator ~ Southeastern Community College, West Burlington, IA
Assistant Men's Basketball Coach ~ South Carolina State University, Orangeburg, SC; Campbell University, Buies, NC; University of New Orleans, New Orleans, LA, and Sacramento State University, Sacramento, CA
Head Men's Basketball Coach ~ Indian Hills Community College, Ottumwa, IA